



Enar Yegenmammedova

Summary

A motivated and hardworking student currently undergoing training, with a strong passion for working with people and supporting workplace activities.

Demonstrates enthusiasm and has growing interest in areas such as employee support and administrative duties.

Highly motivated to gain practical experience as an HR Assistant, develop professional skills, and support the hotel in creating a welcoming and people focused work environment.

Career Statement

Human Resources

Contact

Address:

Dubai

Phone:

971 4 824 7000

Email:

Infor@mymaximus.ae

Qualifications

Certifications

Training & Skills

Computer Literate

Microsoft 365

Typing

Excellent

POD Status

-

Languages

English

-

Accommodations

-

Others

-

Skill Highlights

- MS Office Suite
- Business Administration
- Data Entry and Record Keeping
- HRM
- Customer service orientation

Work Experience

Mymaximus

Supported events and activities, helping with coordination and participant assistance

Learned basic HR processes, including record keeping and employee assistance.

Education

Mymaximus Gold Course certificate. Specializing in Business Administration and office management.

