



# KHUSHI ARORA

## Summary

A highly motivated and detail-oriented individual with a strong interest in Graphic design, Administration and phone operator roles.

- Backed by valuable experience in customer service, graphic design, and assistant teaching, I bring a unique blend of creativity, communication skills, and organizational expertise to good use.
- I am committed to providing a positive customer experience while contributing to the efficiency and success of the organization.

## Skill Highlights

- Customer Service
- Administration
- Multi- Media
- Website design
- Layout and Print Design

## Work Experience

### Internship with My Maximus

Assisting in teaching graphic design principles and software to students.

### - Internship with e& enterprise, Dubai.

Created visual content, including advertisements, brochures, and social media graphics.

Utilized design software such as Adobe Photoshop, Illustrator, and InDesign

## Education

- Multi- Media Design. American University of Sharjah. 2020- 2024
- Commerce With Psychology. Indian School Muscut

## Career Statement

Hospitality

## Contact

### Address:

Dubai

### Phone:

971 4 824 7000

### Email:

Infor@mymaximus.ae

## Qualifications

Bachelor's Degree

## Training & Skills

### Computer Literate

Microsoft 365

### Typing

Excellent

### POD Status

-

### Languages

English

-

### Accommodations

-

### Others

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