



VINCENZO BISANTI

Summary

Committed to delivering quality administrative support and ensuring smooth office operations. Experienced in supporting food preparation tasks, and following hygiene and safety standards. Passionate about baking and eager to learn and contribute creatively to kitchen operations.

A dependable team player with a positive attitude and a strong willingness to grow in the culinary field.

Skill Highlights

- Administration
- documentation
- Customer Service
- F&B
- Data Entry
- Marketing

Work Experience

Bloom world academy.
 Ensured all documentation related to food safety, stock, and equipment was properly filed and accessible.
 Prepared daily kitchen task checklists.
 Maintained proper labeling and storage.
 Supported chefs in baking tasks.
 Ensured all kitchen records were up to date.
 Maintained cleanliness of workstations.

Education

MyMaximus Silver Course. Office Administration.
 Foodwise ASDAN course

Career Statement

Office Administration

Contact

Address:

DUBAI

Phone:

+971 (0) 4 824 7000

Qualifications

Certifications

Training & Skills

Computer Literate

Microsoft 365

Typing

Excellent

POD Status

-

Languages

English

-

Accommodations

-

Others

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